**UAFCS Subject Matter Chairpersons**

**The Subject Matter Chairpersons Shall:**

-Be elected for two year terms on a rotating basis and shall assume office following the UAFCS annual meeting after his/her election.

-Subject matter chairpersons shall be active, supporting, emeritus, or reserve members.

-Chairpersons elected in even numbered years shall be:

1. nutrition, health and food management

2. family economics and resource management

3. housing and environment; art and design

-Chairpersons elected in odd numbered years shall be:

1. apparel and textiles

2. family relations and human development

**ELECTION PROCEDURES**

**Section 1:**

A. The elections of Affiliate officers and subject matter chairpersons shall be conducted electronically. (Amendment approved by membership 11/2013)

B. Ballots shall be emailed from the nominating committee to each individual member whose name appears on the current/updated membership list provided by AAFCS, accepting pre professional and honorary members.

C. Ballots shall be e-mailed to members by one month before the UAFCS annual meeting.

D. Ballots shall be returned to the chairperson of the nomination committee.

E. The closing date for the receipt of ballots shall be stipulated by the election committee and indicated on the ballot. The election committee will inform the newly elected officers of their new positions on the UAFCS board in a timely manner so they may be sworn in at the UAFCS annual meeting and assume office following that meeting.

**Section 2**. Elections shall be by majority of votes cast.

**Section 3**. In case of tie votes, the tie will be broken by the board of directors.

**Section 4**. The president shall appoint members to fill unexpired terms in the case of vacancies in elected offices except the president elect.

**Section 5**. In the case of vacancy in the office of president elect, the board of directors shall fill the unexpired term with an individual who meets the identified qualifications.

**Section 6**. In the case of vacancy in the president's office, the president elect shall fill the unexpired term.

**ROLE OF OFFICER**

**The Subject Matter Chairs Shall:**

1. Be members of the program of work committee;

2. Provide write-ups of update and issue related information to newsletter editor for publication;

3. Conduct subject matter workshops and seminars as consistent with the Affiliate program of work.