

## Manuscript Submission Guidelines for the Family & Consumer Sciences Research Journal

**Content:** The Family and Consumer Sciences Research Journal (FCSRJ) publishes original research in all areas of family and consumer science concerned with the well-being of families and individuals.

**Online submission:** Manuscripts are to be submitted online: <http://mc.manuscriptcentral.com/fcsrj>. Authors must set up an online account. On a separate title page, the contact author must provide the names of all authors, their professorial rank, department, and university. Contact information is required for the lead author only. The title page and the main document (including the title, abstract and key words) should be uploaded separately. Tables and Figures should be placed at the end of the main document following the references. Use separate pages for each table and figure.

**Human subjects' permission:** Research involving human subjects will be reviewed only after the Editor has received a written statement from the Institutional Review Board (IRB) of the sponsoring institution. A scanned copy of the IRB approval should be uploaded with the cover page and main document. There are no exceptions to this requirement.

**Ethical conduct:** Manuscripts should consist of original unpublished material. Authors should include a statement that the manuscript has not been published or submitted to any other journal or conference and that it will not be submitted to another journal or conference during the time it is under review by *FCSRJ*.

**Acknowledgements:** Please write a statement to acknowledge the contribution of each author. The statement should be written by the first author but it should be approved by all of the authors. Here is an example but you may use your own wording. "Author A planned the study, conducted the data analysis, and wrote the article as part of her dissertation research. Author B supervised the planning of the study and data analysis, and contributed to revising the article for publication."

**Specific guidelines:** The *Publication Manual of the American Psychological Association* (6<sup>th</sup> edition) should be used as a guide for manuscript preparation. The following specific guidelines apply to *FCSRJ*. Most manuscripts should not be longer than 6,000 words. The 6,000 words include the abstract, the body of the manuscript, references, tables, and figures. Manuscripts should be double-spaced, in 12 point Times New Roman font, and they should not be right-justified. The title of the manuscript should be 12 words or less in length. The abstract should include the problem, the participants, the methodology, and only four or five most important results or findings. The abstract should not be longer than 100 words. If a manuscript is longer than 6000 words, authors should contact the Editor before submission.

The manuscript should consist of: introduction and purpose, review of literature, methodology, results or findings, and implications. The introduction should present the problem and explain why the problem is important. The review of literature should explain the theoretical implications of the research. Hypotheses or research questions should be stated in the review of literature. The methodology section should include: instrument, variables, sample, data, and statistical methods. The methodology section should explain the research in sufficient detail so that a reader could replicate the research. The results section should present the results of the statistical analysis. When tables and figures are used, each table and figure should be mentioned in the text.

The implications section should include any theoretical consequences of the analysis and should explain the importance of the results for researchers, practitioners, and policy makers. A section on limitations should explain any weaknesses that were revealed. References should be prepared following the *Publication Manual of the American Psychological Association*, 6<sup>th</sup> edition. The reference list must match the citations in the text. *FCSRJ* does not publish footnotes. *FCSRJ* does not publish colored pictures or colored graphs.